



Headteacher: Mrs Jenny Posner

St Martin's School – Loaning of Devices
Parental Agreement

St Martin's School does not normally loan mobile devices to parents and children. However, due to these extraordinary circumstances, to enable children to have as full learning access as possible, we have decided to allow loaning of devices. The device is loaned to the parent and they must take full responsibility.

Our agreement is:

- Parents must take responsibility for the safe online usage whilst at home. Internet is not filtered on these devices outside of the school and therefore parents must ensure that children are using the device responsibly.
- Parents must not download any apps or software onto the device. The school has a management device system and will deploy apps onto iPads. If you require any apps to support learning, please request this through the Headteacher, and a web based risk assessment will be completed.
- Parents are responsible for the physical security of the devices. Parents must look after them carefully and keep them in safe place. The devices must be kept at home and not loaned or given to other families without prior agreement from the Headteacher. Any damage or loss is the responsibility of the parent. We understand that sometimes accidents happen and the parent must contact the Headteacher as soon as possible.
- Chargers for devices have been checked at school. If parents notice any changes to the quality of the charger (e.g. lead, plug), please do not use them, but contact the school for support. The parent is responsible for making sure charging is safe.
- If you no longer need the device, please let the Headteacher know and if it is possible, we will ask you to drop it back to school.
- If you have any questions or queries, please do contact the Headteacher.

By signing this agreement, you agree to the terms above:

Name of parent: _____

Signature: _____

Date: _____

Information for school to fill out:

Serial number and name of device: _____

Signature of Headteacher to authorise the loan device: _____

Charger given: YES/NO

Date the device given to parents: _____

Date of return: _____ Any issues on return: _____

